

# DEER LODGE SCHOOLS

444 Montana Ave.

Deer Lodge, Montana 59722

## TEACHER AND CERTIFIED EMPLOYEE APPLICATION

**Deer Lodge Schools is an equal opportunity employer.**

Please print or type this application.

Position for which you are applying: \_\_\_\_\_

### **A. PERSONAL INFORMATION**

Name \_\_\_\_\_

Home Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Fax Number \_\_\_\_\_

Email Address \_\_\_\_\_ Date Application Submitted \_\_\_\_\_

### **B. CURRENT POSITION** (please respond to each item)

Present Title \_\_\_\_\_ Since \_\_\_\_\_

Employer \_\_\_\_\_

Employer Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

K-12 Enrollment \_\_\_\_\_

Present Annual Salary \$ \_\_\_\_\_

Length of Present Contract \_\_\_\_\_ Current Contract Expires When \_\_\_\_\_

**C. EDUCATIONAL BACKGROUND** Please list the colleges or universities you have attended and the degrees received. List them in order, beginning with the most recent.

Name	Location of Institution	Year (s)	Degree Major

**D. TEACHING EXPERIENCE:** Please list teaching experience first, beginning with your current assignment.

Position	Name of District	City State	Years Employed

**E. OTHER RELEVANT EMPLOYMENT OR EXPERIENCE**

Position and State Specific Years Employed.

Position	Employer City	City State	Years Employed

**F. REFERENCES** —Please list four individuals who are very familiar with your professional work and who may be contacted.

Name of Individual	
Official Position	
Address	
Business Phone	
Home Phone	
Email Address	

Name of Individual	
Official Position	
Address	
Business Phone	
Home Phone	
Email Address	

Name of Individual	
Official Position	
Address	
Business Phone	
Home Phone	
Email Address	

Name of Individual	
Official Position	
Address	
Business Phone	
Home Phone	
Email Address	

**G. NARRATIVE RESPONSE**— On a separate sheet (s) of paper, please respond to the following question:

What is your educational philosophy and how does it pertain to your employment at Deer Lodge Schools?

**H. BACKGROUND INFORMATION**—If you answer “yes” to any of the following questions, please attach a typed-written response describing, in detail, an explanation of the circumstances involved:

1. Have you ever been convicted of a violation of law other than a minor traffic violation? (The term “conviction” includes any conviction, a guilty plea, a plea of nolo contendere or no contest, a suspended sentence, a deferred sentence, a deferred judgment, or a finding of guilt by a jury or judge.)  
\_\_\_\_\_ yes \_\_\_\_\_ no

2. Have you ever been terminated or discharged, or resigned at the request of your employer from any job related to K-12 education? \_\_\_\_\_ yes \_\_\_\_\_ no

3. In connection with your professional responsibilities, have you ever been the subject of a complaint or been disciplined by a court or a licensing board of any state? \_\_\_\_\_ yes \_\_\_\_\_ no

**I. CURRENT EMPLOYMENT STATUS**

1. Do you currently hold a valid Montana Teachers License with appropriate endorsement for the position you are applying for? \_\_\_\_\_ yes \_\_\_\_\_ no

If you answered no to the above question, do you have a valid teaching certificate? \_\_\_\_\_yes\_\_\_\_\_no

If yes, in what state? \_\_\_\_\_

Please list your endorsements: \_\_\_\_\_

Are you currently under contract for any school district next year? \_\_\_\_\_ yes \_\_\_\_\_ no

**J. AUTHORIZATION**—Please read carefully and then sign your name if you agree to the terms of this understanding.

I hereby certify that the statements made by me in this application and all related information which I have provided are true, accurate, and complete to the best of my knowledge. I understand that if I provide any false, inaccurate, or incomplete information, I will not be eligible for employment, or if I am hired, I will be subject to disciplinary action or dismissal regardless of the date on which the District discovers the violation of its policy regarding application form dishonesty.

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Signature of Applicant

Date

## **K. APPLICATION INFORMATION**

1. All application materials should be returned to: Superintendent Rodney Simpson, Deer Lodge School District #1, 444 Montana Avenue, Deer Lodge, MT 59722.

2. In order to be considered for this position, your application materials must include the following (please do not staple or bind your application materials):

- District Application (completed and signed)
- Letter of Interest
- Resume
- 3 Recent Letters of Recommendation (not more than a year old)
- Copy of Transcripts
- Copy of Montana Teaching Certificate or Proof of ability to get certified in Montana

3. For further information contact:

Mr. Rodney Simpson, Superintendent

(406) 846-1553 ext. 1

[rsimpson@deerlodgeschools.org](mailto:rsimpson@deerlodgeschools.org)